

RESOLUTION NO. 2011-16R

RESOLUTION AMENDING PERSONNEL POLICY  
PERTAINING TO ACCUMULATION OF VACATION

WHEREAS, the City Council in reviewing the City's Personnel Policy with regard to the accumulation of vacation time by the City's employees which currently provides that vacation time will not be accumulated or carried over to another year is unfair to some of the City's employees who are unable to take vacations due to the City's scheduling work for such employees; and

WHEREAS, the City Council desires to amend the personnel policy with regard to the accumulation of vacation time by the City's employees, NOW THEREFORE,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JACINTO CITY, TEXAS:

1. That the present personnel policy providing that "vacation time will not be accumulated or carried over to another year" be and the same is hereby amended as follows:

Vacation time will not be accumulated or carried over to another year by any City employee, provided however, the City Manager shall have the authority to allow certain employees to carry over not more than five (5) days of vacation time to the next year and provided further that the carried over vacation time must be used no later than April 30 of that year, or it will be lost.

2. That the City Manager is directed to advise all of the employees who may be affected by this change of personnel policy.

3. That the City Manager is further authorized to exercise his discretion with regard to which employees shall be permitted to carry over vacation time as set forth herein.

PASSED AND ADOPTED THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2011.

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Rachel Nunez, Mayor

ATTEST:

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Joyce Raines, City Secretary

APPROVED:

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Jim L. DeFoyd, City Attorney