

City of Jacinto City  
Meeting Room Permit

The City of Jacinto City with the Recreation Department agrees to reserve the Meeting Room located at 1022 Mercury Drive in the Milton Lusk Youth Activity Center to:

Name	
Address	
Phone	
Date	
Time	

Upon the following agreement, terms and conditions:

- \*Reservation must be made at least two weeks prior to reservation date
- \*A \$200.00 cash deposit plus all fees are required upon reservation of the date.
- \*Non-residents of Jacinto City = **\$30.00** per hour plus additional **\$10.00** an hour for attendant
- \*Residents of Jacinto City = **\$15.00** per hour plus additional **\$10.00** an hour for attendant
- \*Room capacity of 40 people
- \*Minimum 3 hours
- \*Maximum 12 hours
- \*Rental times include set up and clean up**

**NO REFUNDS OR SCHEDULE CHANGES**

**Rules:**

- 1. Meeting Room capacity is 40 persons**
- 2. No alcoholic beverages**
- 3. No smoking**
- 4. No admission charged or fund raising events**
- 5. No fighting**
- 6. No bicycles**
- 7. Renters must set up and take down all chairs and tables.**
- 8. Renters must clean up after function, this includes sweeping, mopping, and discarding all trash into proper receptacles.**
- 9. Adult supervision is required.**
- 10. No unauthorized equipment (such as moonwalks and other party activities)**
- 11. Any and all decorations must be placed with a non tape material (such as Ticky Tack)**
- 14. Renter can lose deposit if these rules are not followed.**
- 15. Gym attendant has full authority.**

**THE CITY RESERVES THE RIGHT TO VOID THIS PERMIT AND REFUSE FUTURE USE IF ANY OF THE ABOVE RULES ARE VIOLATED**

I have read the above terms and I agree to be present and supervise this rental.

Signature	
Date	
Approved by	
Signature of Attendant	
Receipt Number	
Approximate attendance	