

COUNCIL MEETING, THURSDAY JUNE 8, 2023, 6:00 P.M.

The Mayor and City Council met in regular session on Thursday, June 8, 2023 at 6:00 p.m. with the following members present: Mayor Diaz Council Members Rivas, Robinson, Lee and Gonzales; City Manager Squyres and City Secretary Raines. Council Member Garcia arrived after roll call and City Attorney Absent.

The meeting was opened with Prayer and the Pledge of Allegiance.

A motion was made by Council Member Robinson and seconded by Council Member Rivas to approve the minutes of the previous meeting as presented. 4 For 0 Against

DEPARTMENT HEAD REPORTS:

Ivan Rojas, Parks and Recreation Director, advised that the swimming pool opened over Memorial Day weekend and they had approximately 600 people and were averaging around 200 people per day, that senior Swim was from 4:00 p.m. to 5:00 p.m. and that swimming lessons were all full and had a Kids Summer Program for ages 7 thru 12 which was \$25.00 per week.

Mayor Diaz ask if we had umbrellas for the lifeguards, that she had some calls saying that we didn't.

Ivan advised that we did have umbrellas for the lifeguards.

There was discussion on what time the splash pad closed.

Elizabeth Flores, Heritage Hall Director, stated they were keeping the seniors busy.

Mayor Diaz stated that she had received a call about there being no

Page 2 – June 8, 2023

Place to sit at the center and they thought they were not getting the attention Jacinto City Residents should get, they thought the center Should be for Jacinto City residents.

Elizabeth advised that our contract stated that we are service area 2 which includes Jacinto City, Galena Park and Song wood and that some people just come in for exercise and bingo and don't stay for lunch but they have plenty of seating and if they need more she will set up more tables.

Mayor Diaz ask about the sink incident and Elizabeth stated it was an On going thing, they try to police the area but some times accidents happen.

There was discussion about janitorial service.

Thomas Rogers, Public Works Director, advised that work on WWTP was going slow, that some parts had come in and they be Installing the next week, that work on the Northside Project was moving along and was about 50% complete and they had transferred some homes over to the new line this week. He stated that they were revising their SOP for the weekends and that the dog pound was at about 30% capacity.

Chief Ayala stated that they were working on certifications for the police department, that some changes were coming about and discussed some of the changes. He advised that we were having a lot of incidents here in the city coming from across the freeway and that we had an arrest this week having to do with a homicide and if they Saw anything that looked suspicious to please call the police department, there was a lot of homeless going on and shop lifting.

City Manager Squyres advised that Chief Mier was at a Cyber class and that we had sent three people to it.

Page 3 – June 8, 2023

City Manager Squyres stated that Chief Ayala had mentioned certification for the police department and they would be hearing him talk about a lot in the future, that it would be a good thing for the department.

He advised that on the EPA grant we had a 20% match but could apply for a weaver on this, that we had applied and received the weaver and this would save us about \$400,000 on the project.

PUBLIC COMMENTS:

Donna Dailey, 1701 Chazen, Ask the Mayor and Council to put July 29th on their calendar that Joseph House would be having Christmas in July for the kids that they had 346 kids registered and each child would get 3 gifts and registration had been shut off.

Ms. Dailey also advised that on the same day they would be having a single parent (Women & Men) give away, that it would not be at the center here in Jacinto City but our people could participate and the child had to be under 2 years old.

She advised that their numbers were getting better and that Big Bass residents had a problem with transportation.

Council Member Rivas stated that they had been talking about transportation for a long time and was still working on it. He stated that the building had sat vacant for a long time, were they having any problems.

Donna stated that they had to replace a door, that was taken care of and they were having no problems at all.

Council Member Rivas ask if the County might be able to help with transportation.

Page 4 – June 8, 2023

Council Member Robinson ask if they had checked with Metro.

Donna stated that Metro would pick them up but they had to wait an hour for them to pick them back up, that they had located a Uber that would pick up 3 at a time for \$4.00 and wait on them.

Teresa Requena, 10345 Pillot, stated that a neighbor had passed away and wanted to know if the city could have a medical examiner.

City Manager Squyres advised that no city in the State of Texas can declare a death, that if they are under a doctors care, the medical examiner will sign off and the para medic can call the funeral home.

There was no Unfinished Business.

NEW BUSINESS:

1. Auditors Belt Harris Pechacek to present audit report ending September 30, 2023

Ms. Stephanie Harris, a partner with Belt Harris Pechacek stated that they were issuing a clean unmodified opinion which was the highest level of assurance they can present and went over the assets, liabilities and net position of the city, the statement of activities for the year and the statement of revenues, expenses and change in fund balances for the year ending September 30, 2022 and the city ended the year with a very strong position, She also explained the single audit and went over it.

Mayor Diaz thanked her for the good report.

2. Council to discuss, consider and select administrative/project delivery service provider(s) to complete project implementation for the American Rescue Plan Act (ARP Act) funding administered by the U. S. Department of the Treasury, or other Federal or State Agency.

City Managers Squyres advised that we had received four RFPs and presented a score sheet and bid information on each stating that Grantworks had received the highest score and they recommended them for the project. (Scoring results attached)

A motion was made by Council Member Rivas and seconded by Council Member Garcia to select Grantworks as the administrative/project delivery service provider to complete the project implementation for the American Rescue Plan Act. Vote: 5 For 0 Against

3. Council to discuss, consider and select Engineering/Architectural/Surveying service provider to complete project implementation for the American Rescue Plan Act (ARP Act) funding administered by the U. S. Department of the Treasury, or other Federal or State Agency.

City Manager Squyres advised that we had also receive four RFQs for the Engineering service and they had the scoring for each and that LJA Engineering received the highest score and they recommended them for the project. (Scoring results attached)

A motion was made by Council Member Gonzales and seconded by Council Member Garcia to select LJA Engineering as engineering/Architectural/surveying service provider to complete project implementation for the American Rescue Plan Act. Vote: 5 For 0 Against

4. Council to consider Resolution 2023-3R authorizing the hiring of a project management firm for the American Rescue Plan Act.

A motion was made by Council Member Rivas and seconded by Council Member Robinson to approve Resolution 2023-3R authorizing the hiring of Grantworks as a project management firm for the American Rescue Plan Act. Vote: 5 For 0 Against

5. Council to consider Resolution 2023-4R authorizing the hiring of an Engineering firm for the American Rescue Plan Act.

A motion was made by Council Member Gonzales and seconded by Council Member Garcia to approve Resolution 2023-4R authorizing the Hiring of LJA Engineering as the engineering firm for the American Rescue Plan Act. Vote: 5 For 0 Against

6. Council to consider appointing a member to the Variance Board.

Council Member Rivas as what was the reason for a new member.

City Manager Squyres advised that we had two hearings coming up and due to illness of one member, family illness of another member we Would not have enough members present for the meeting, that they had spoken with Ms. Teresa Requena who stated that she would be willing to serve on the Variance Board. He stated that he was sorry for the short notice but we had two meetings scheduled.

A motion was made by Council Member Robinson and seconded by Council Member Garcia to appoint Teresa Requena to serve on the Variance Board. Vote: 5 For 0 Against

COUNCIL COMMENTS:

Council Member Rivas ask Chief Ayala about Crystal Inn.

Chief Ayala stated they keep everything nice, clean and no problems, No vagrants and they call us if they have a problem and the family lives on the premises.

Council Member Rivas stated that he noticed that the movie theater area was poorly lit, did this create a problem.

Page 7 – June 8, 2023

Chief Ayala stated it could cause a problem but yesterday the area was well lit.

Council Member Rivas advised that June 6th was the anniversary of D Day and June 18th was Father's Day and wished all a Happy Father's Day and God Bless.

Council Member Robinson advised everyone to be careful out there and have a good weekend.

Council Member Lee thanked the City Manager, Assistant City Manager and City Secretary and staff for the great audit report.

Council Member Garcia ask Donna about the Single Parents Day and she advised that it was not at our location but that the people in our area could go.

She cautioned every one that if they saw anything suspicious to call the police department and door to door vendors must have a permit, to ask for it and if not call the Police Department, she thanked all the departments for the good reports and ask a gentleman in the audience to introduce himself.

He stated that he was Jason and was with the Harris County Empowerment Group that they had helped with a Health Fair at the Town Center and wanted to be involved with the community.

Council Member Gonzales stated that the audit report shows how well Our people do for us and we appreciate it.

Mayor Diaz adjourned the meeting at 7:06 p.m.

Respectfully submitted,



**Joyce Raines
City Secretary**

ARPA RFP & RFQ RESULTS

| RFP TOTALS | Cost % | Cost | Cost Score | Diaz | Squyres | Rogers | Greiner | TOTAL | SCORE |
|------------------|--------|-----------|------------|------|---------|--------|---------|-------|-------|
| KSBR | 5.50% | \$143,000 | 11.59 | 58 | 91.6 | 74.6 | 71.59 | 295.8 | 73.9 |
| Grantworks | 3.20% | \$82,900 | 20.00 | 78 | 100 | 92.0 | 94 | 364.0 | 91.0 |
| MPACT | | \$202,634 | 8.18 | 50 | 88.2 | 83.7 | 77.18 | 299.1 | 74.8 |
| Langford | 3.75% | \$93,750 | 17.69 | 75 | 97.6 | 76.2 | 85.69 | 334.5 | 83.6 |
| RFQ TOTALS | | | | | | | | | |
| JMI | N/A | N/A | | 55 | 62 | 87 | 85 | 289 | 72.25 |
| Ever Engineering | N/A | N/A | | 55 | 51 | 87 | 85 | 278 | 69.5 |
| LJA | N/A | N/A | | 80 | 99 | 94 | 95 | 368 | 92 |
| SPI | N/A | N/A | | 70 | 99 | 82 | 80 | 331 | 82.75 |